

POLICIES REGARDING DIOCESAN DOK MISSIONARY FUND GRANTS

The Executive Committee of the Order of the Daughters of the King® (DOK) in the Diocese of Texas invites individuals and organizations to submit an application for grants according to guidelines set forth below. Those wishing to apply for a grant can request an application form from the Diocesan Treasurer prior to the Spring or Fall Diocesan Assemblies. Alternatively, the form can be downloaded at dokdot.org.

Diocesan DOK Missionary Fund monies are acquired from National Dues and from 1/2 of the free offerings collected at Diocesan Assemblies. Twenty per cent of DOK National Dues is returned to each sending Diocese. The Diocesan Executive Board determines the percentage of returned National Dues to transfer into the Missionary Fund.

- 1) The applicant will state how the grant sought will spread God's Kingdom or carry out The Great Commission, especially among women and girls. The fact that the applicant is a Daughter is insufficient reason to award a grant.
- 2) In all cases the application will explain with some specificity how the grant funds will be used. Include applicable literature that relates to the organization or program. Grants to individuals and/or to non-exempt organizations may be required by law to be reported to the IRS.
- 3) No grants will be larger than \$1500. The larger the grant the more carefully the application should be documented. Grants are generally on the order of \$500 or less.
- 4) If the grant is awarded, the grantee is expected to provide within a year after the award a brief description either in writing or by email regarding how the funds were used.
- 5) If a grantee seeks re-application to continue funding the same ministry, an explanation should be provided as to how previous funds were spent and why additional funds are needed.
- 6) Approval of any continuing grant after three years duration will be at the sole discretion/discernment of the Executive Committee based on need, Chapter support, and other specifically identified criteria. The Order of the Daughters of the King® provides grant funds on a short term basis. Grantees dependent on DOK funding should actively seek alternative permanent funding if the awarded grantee's work is intended to be ongoing. Describe such efforts or plans for expected future funding.
- 7) If a grant is not awarded, the applicant will be sent a notice of such denial.
- 8) If the grant might have been awarded except for failure to include adequate rationale or explanation, the applicant may be invited to resubmit the application with the deficiencies corrected.